

# Quotes, Notes & Anecdotes

A Monthly Employee Newsletter Published by the Department of Administration  
June 1999 • Vol. 7, Issue 6

## Employee of the Month

### CPRB's Erline Davis Described as a Helpful Employee

**Erline Davis**, an Office Assistant II for the Consolidated Public Retirement Board (CPRB), has been selected as the Department's **Employee of the Month** for June.

A 14-year veteran of state government, Erline is responsible for processing loans for members of the Teacher's Retirement System. She has worked in the loan section for her entire tenure at CPRB.

According to one of her co-

workers, "Erline is an excellent worker who is always willing to go the extra mile. She is always willing to help." Another co-workers adds, "She is always a lady, as well as a fantastic worker who helps out in any way."

In her spare time, Erline enjoys spending time with her children and her two grandchildren. She also loves to dance, especially square dancing.

Please join **Cabinet Secretary Joseph Markus** and Erline's friends and co-workers at a special **Employee of the Month** presentation at 11:30 a.m. on Tuesday, June 1 on the second floor of the Conference Center in Building 7.



**Erline Davis**  
June Employee  
of the Month

**Have you nominated a Department employee lately for Employee of the Month?** What are you waiting for?

## PUBLIC SERVICE RECOGNITION WEEK

### Public Employees: Working for America



Public Service Recognition Week provided state workers an opportunity to enjoy a variety of activities at the State Capitol Complex.

Public Service Recognition Week, a national campaign to honor public workers for their dedication and service, was held May 3 through 7. Hard working planners scheduled many activities throughout the week to entertain state employees during the noon hour. These activities included musical entertainment, contests and display booths. Employee recognition ceremonies were also held during the week.

**More Pictures and  
Details Inside!**

## Sneak Peek INSIDE...

- ◆ More pictures from Public Service Recognition Week!
- ◆ Savings Bond Program for State Workers Kicks Off
- ◆ Department Employees Honored for their Service
- ◆ Expansion of the Public Employees Day Care Announced

# PSRW Offers State Employees a Wide Variety of Activities to Enjoy



**Service with a Smile!**  
...Gov. Underwood and his staff offered state workers doughnuts and coffee.

## Memories of PSRW

**Our employees just wanted to talk about the bake-off contest:**

**Teresa Bowles  
Personnel**

I really enjoyed the bake-off. It's always a big hit.

**Vanessa Cox  
Purchasing**

As a participant, I enjoyed the Goodies Bake-Off contest...I enjoy baking and was glad to provide fellow employees a sweet sample of my entries.

**Mary Bonham  
CPRB**

I enjoyed working on the bake-off contest and seeing all the enthusiasm.

For the past 14 years, state and federal government agencies have set aside a week in May to pay homage to individuals who dedicate their careers to public service. This year, the tradition continued.

Governor Cecil Underwood issued a Proclamation declaring May 3 through May 7 as Public Service Recognition Week (PSRW) in the state of West Virginia.

With an appropriate theme of **Public Employees: Working for America**, this year's celebration consisted of a variety

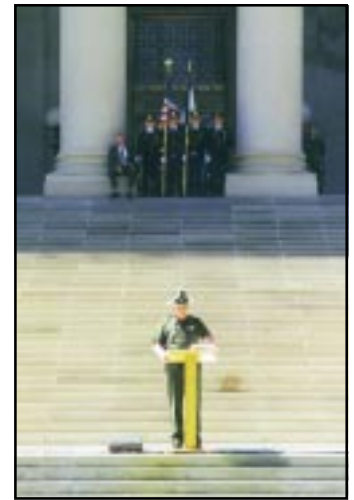
of activities held at the State Capitol complex.

Jim Teets, the Governor's Chief of Staff, welcomed state workers at the opening ceremony and shared his views on the importance of public service. Whitney Oliverio, a 12-year-old student from Nutter Fort, West Virginia, warmed the audience with her rendition of **The Star Spangled Banner**.

Each day during lunchtime, food vendors filled the Capitol grounds. Music and entertainment was provided by the Charleston Area Shag Club, WQBE Radio, the WVU-Institute of Technology band and chorus, and KICKS 96.

State agencies set up display booths in the Capitol Rotunda area, offering literature and promotional items.

Highlighting the week's celebration were the recognition ceremonies. Gov. Underwood honored state workers with 30 or more years of service at a presentation at the



**The National Color Guard conducted the official flag procession at the Opening Ceremony of PSRW.**

Cultural Center. In addition, many departments conducted their own recognition ceremonies. [See page 4 for more details on our Department's tenured employees].

Special thanks to Jane Fouty of the Division of Personnel, who served as coordinator of this year's event. She and her many agency volunteers are to be commended for their hard work. The General Services Division also is to be commended for its active participation during the week's events.

## A Gold Star for Attendance!



**Over 30 of our Department employees had perfect attendance (used no sick leave) in 1998 and were honored during Public Service Recognition Week.**



**Whitney Oliverio of Nutter Fort sang the *Star Spangled Banner* to kick off the week's events.**

# 1999 WV Information Technology Conference and Expo Set for June

The Information Services & Communications Division is joining the Governor's Office of Technology, West Virginia State Unified Network, and West Virginia Network in sponsoring the 1999 Information Technology Conference and Exposition on June 27-30 at the Charleston Civic Center.

With a unique theme of **eWV@the\_speed\_of\_light**, the conference will highlight the momentum with which West Virginia state government is pursuing technological advancements. This event offers professionals from state and local governments, education, business and industry an opportunity to come together and discuss, demonstrate and develop ideas for the role of technology in the next millennium in West Virginia.

Various training courses will be offered, including



Internet Tactics, HTML, Electronic Commerce, Technology Integration in Education, WVMail, Making your Website More Attractive and Interactive, the Future of IT: 2005, Virtual Reality and WVSUN.

In addition to the courses offered, vendors will participate in an exposition which will demonstrate products and services available in the information technology market.

For details on this conference, contact the Governor's Office of Technology at (304) 558-3784 or connect to its website at <http://www.wvnet.edu/expo99>.

## SUMMER VACATION STORIES

# WANTED

## The Good, the Bad, and the Ugly

**It's that time again...** We want to hear about your summer vacation! Whether your experience was exciting or just one of those trips that followed Murphy's Law of "what CAN go wrong, WILL go wrong", we want to hear about it.

Send information to Diane Holley, Public Information Officer, c/o 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305 (telephone: 558-0661; FAX: 558-6026; email: [dholley@gwmail.state.wv.us](mailto:dholley@gwmail.state.wv.us)).

## U.S. Savings Bond Program Announced

The 1999 U.S. Savings Bond campaign season recently got underway, offering excellent investment opportunities to state employees. Savings Bonds provide low-risk, long-term investments to assist families in saving for family education, a new house or car, or a special vacation.

There are two types of bonds available: EE-Bond and the new inflation-indexed I-Bond. All earned interest and federal tax liabilities on Savings Bonds can be deferred and, in most cases, are fully exempt from taxes when used for college education. For more details, contact your agency's Savings Bond Coordinator.

## From the Mouths of Children

Wisdom most often comes from some of the youngest mouths. Here are some advice from children:

- ♦ You can't trust a dog to watch your food;
- ♦ When your mom is mad at your dad, don't let her brush your hair;
- ♦ You can't hide a piece of broccoli in a glass of milk;
- ♦ Puppies still have bad breath even after eating a Tic-Tac.

— Adapted from *The Weekly Kids & Parent News*.

## How Sweet It Is...

## Goodies Bake-Off Offers Fun for State Employees

The Goodies Bake-Off held during Public Service Recognition Week revealed the hidden culinary talents of many state employees. Six different categories of 'goodies' were judged in this event.

The names of the winners and their recipes will be shared in next month's issue of **Quotes, Notes & Anecdotes!**



**Samples of the 'goodies' baked by state employees were offered following the judging.**



# A SALUTE TO OUR TENURED EMPLOYEES

## Foundation of our Department Built on our Workers' Experience



**Cabinet Secretary Markus conducted a ceremony honoring our tenured Department employees.**

During Public Service Recognition Week, state employees with tenured service received special honor and appreciation.

On May 4th, Gov. Cecil H. Underwood recognized employees with 30 or more years of service at a ceremony at the Cultural Center. A reception followed in the Capitol Rotunda for the honorees and their guests.

The Department of Administration offered similar recognition for its employees

who have worked for the state for 20 or more years (based on five-year increments). Cabinet Secretary Joseph Markus honored these employees on May 7 at a special presentation in the Building 7 Conference Center.

In addition, employees with superior attendance (missed no sick leave throughout calendar year 1998) were honored.

Let us applaud our Department employees for their outstanding service to state government!

### **20 Years of Service**

**IS&C:** Le'ann Arthur, Stephanie Chafin, Stan Moss, David Nearhoof

**General Services:** Charles Black, David Groves, John Hughes, Anthony Thaxton

**Personnel:** Jean Brown, Marie Thomasson-Chandler, Jane Fouty, Patricia Roush, Susie Samples, Carleen Wilkinson

**PEIA:** Joe Estep, Chip Myers, Twila Ruggieri

**Purchasing:** James Farmer, Sandra Joyce

**CPRB:** Doris Lykens



**Information Services & Communications**



**Division of Personnel**



**Finance Division**



**Consolidated Public Retirement Board**



**General Services Division**



**Public Employees Insurance Agency**

### **25 Years of Service**

**IS&C:** Susan Jenkins

**Personnel:** Delores Huffman, Anna Jarrett-Jones

**Purchasing:** Jim Jackson, Robert Laughlin, Muriel Smith

**CPRB:** Mary Bonham

**Finance:** Roger Smith

### **30 Years of Service**

**IS&C:** Darlene Held, Ron Milam and Michael Riggs;

**Personnel:** Patrick Quinlan;

**Aviation:** Melvin Ashbrook

### **35 Years of Service**

**IS&C:** Sam Snead

### **Who Was Present During Roll Call?**

Check out our employees with "superior attendance" on page 2!

# Public Employees Day Care Center Plans Expansion to Double Enrollment Capacity

Governor Cecil Underwood recently announced that an expansion of the Public Employees Day Care Center will double its enrollment capacity. This is good news for state employees, since they are given priority on availability at this facility.

By renovating the second floor of the center at Jefferson and Washington Streets near the Capitol, the center will be able to increase enrollment from 70 children to approximately 140. The center is licensed to provide care for children three months to five years of age.

"The expansion of our Public Employees Day Care Center is a win-win situation for everyone," the governor said. "State employees are offered access to high quality, affordable child care services at a convenient site, and the state does not have to bear the cost of staff sala-

ries, training, equipment and food."

The project will include installation of a sprinkler system throughout the building and renovation of the first floor kitchen and second floor classrooms, which have been used for storage and as offices for the State Fire Marshal. General Services Division workers are providing the labor for the project, which is to be complete by September.

This renovation will permit an increase in the number of infants which the center may accept. The center has a long waiting list for infants, which is the age group most often requested.

Opened on June 13, 1991, the center is a cooperative venture between the state of West Virginia and Kanawha County Schools. The state is responsible for providing the physical space



**The Public Employees Day Care Center announced plans to expand its facility by renovating the second floor of the building.**

and the school system provides the staff through the George Washington Community Education Center.

At present, 50 percent of those enrolled at the center are children of state employees. The remainder are children of county employees and the general public.

For more information on availability and rates, please contact the Public Employees Day Care Center at (304) 348-6580.

## A Special Day Offered to Our Youngsters



**Valerie Akers of the General Services Division enjoyed "Take Your Daughters to Work Day" on April 22 with her granddaughter, Annie. Workers nationwide participated in this annual event.**

# New Roof on the State Capitol Preserves its Historical Value



## Noticed the big crane on the Capitol grounds lately?

A project is underway to repair the roof on both wings and the main unit of the State Capitol Building.

On April 26, work on the east and west wings began simultaneously, after which the main unit will be repaired. This project, which will cost \$467,527, is expected to be completed in July if weather permits.

## Quotes, Notes & Anecdotes

is Published by the Department of Administration

**Cecil H. Underwood**  
Governor

**Joseph Markus**  
Cabinet Secretary

**Diane Holley**  
Public Information Officer/Editor

## Special Thanks

Jane Fouty  
Kaye Parks  
Rosemary Spaulding

## In Celebration...

# Testing Your Knowledge of West Virginia

In celebration of West Virginia Day, let's test your knowledge of our state:

- A. What day did West Virginia become a state?
- B. What two industries does our state flag symbolize?
- C. What two symbols can be found on our state flag, which was adopted on March 7, 1929?
- D. What is the state animal?
- E. What is the state fish?
- F. What are the state's official colors?
- G. What is the state fruit?

A. June 20, 1863; B. farming and mining; C. coat of arms (state seal) and the rhododendron (state flower); D. black bear; E. brook trout; F. blue and gold; G. apple.

## PAYROLL STUFFERS

Each month, the payroll stuffers for the previous pay periods will be listed. Should you need a copy of the stuffer, the appropriate contact person is listed under the item.

**April 30th**

### Savings Bond Program

**Contact:** For current rates, call 1-800-4US-BOND

### Flexible Benefits Plan

**Contact:** PEIA (558-7850)

**May 16th**

None

**Welcome...**to our new employees: **Carolyn Coiner** (Secretary's Office), **Alfred Hugar** (Finance), and **Tara Facemire** (Personnel).

**You'll Be Missed!...****Gail Carpenter** of IS&C has retired from state government. *Best wishes to you, Gail!*

**Good Luck...**to those employees, who recently transferred within state government: **Erik Hawkins** (from IS&C to Auditor's Office), **Michael Farren** (from IS&C to Insurance Commission), **Chuck Kinder** (from Personnel to Auditor's Office) and **Sandra Moles** (from PEIA to DHHR). Also, best wishes to those who resigned from state government: **Rosemary Spaulding** (Secretary's Office) and **Virginia Hopkins** (Prosecuting Attorneys Institute).

**Division of Personnel Announces Classes for June...**[June 8] Preventing Sexual Harrassment; [June 9] Measuring Workplace Performance; [June 9] Cardiopulmonary Resuscitation; [June 23 and 24] Developing Leadership. For more information or to register, please contact the Division of Personnel at 558-3950, ext. 508.

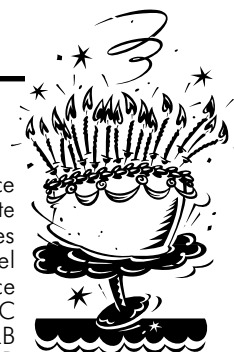
**Happy Father's Day...**to all of our Dads in the Department!

**Quilts '99 Exhibition...**Congratulations to Catherine DeMarco of the Purchasing Division for receiving an Honorable Mention for her quilt, titled "Log Cabin." **Quilts '99** is coordinated by the West Virginia Division of Culture and History and is held in conjunction with the Vandalia Gathering.

**Congratulations!...**to Surplus Property Manager Ken Frye and his staff for receiving an outstanding review of their Federal Surplus Property Program by the U.S. General Services Administration. The review team reported that "the West Virginia operation still remains one of the better managed programs for administering the federal surplus property program" and recommended a review every four years in lieu of every two. West Virginia is the only state in the mid-Atlantic region with this distinction.

## HAPPY BIRTHDAY... in June

- |   |  |
|---|--|
| 1 Anthony Thaxton ... General Services  | 15 Maria Sisco .. Secretary's Office       |
| 2 Violet Burns ... General Services     | 16 Jessee Ballard .. Pros. Atty. Institute |
| 3 Joseph Hermsdorfer ..... IS&C         | Ken Huffman . General Services             |
| 4 Amy Leslie ... Pros. Atty. Institute  | 17 Judith Kessler ..... Personnel          |
| James Leslie ..... IS&C                 | Joan Mullins ..... Finance                 |
| Karen Neccuzzi ..... IS&C               | Dan Shriver ..... IS&C                     |
| Pat Quinlan ..... Personnel             | 18 Susan Estep ..... CPRB                  |
| 7 John Carter ... General Services      | 20 JoAnn Edwards ..... CPRB                |
| Marjorie Wilson ..... Public Defender   | Melanie Miller ..... Personnel             |
| 8 Jennings Ashby ..... General Services | 21 Chuck Loughner ..... Purchasing         |
| Moses Gant ... General Services         | 22 Deanna Karlen ..... Purchasing          |
| Timmy Keaton ..... IS&C                 | Alice Thibodeaux .... Purchasing           |
| David Patrick ..... IS&C                | 23 Valerie Akers . General Services        |
| Yolanda Tyler ..... PEIA                | 24 Ken Morris ..... General Services       |
| 9 Gary Buzzard ..... IS&C               | Linda Walker ..... Personnel               |
| Diana Schwab ..... Finance              | 25 Mart Denison ..... IS&C                 |
| 10 Eddie Dyess ... General Services     | 26 Angela Long ..... Finance               |
| Judith King ..... CPRB                  | Dennis Stewart ... General Services        |
| Marie Thomasson .... Personnel          | 27 Richard Harris .... General Services    |
| 11 Ralph Nottingham . General Services  | James Lore ..... Purchasing                |
| 12 Charles Britt ... General Services   | Patricia Tribble ..... Personnel           |
| Victoria Ross ..... CPRB                | 29 Roger Haynes .... General Services      |
| James Swiney ..... Purchasing           | 30 Samantha Chance ..... CPRB              |
| Dot Yeager ... Secretary's Office       | Twila Hughart ..... PEIA                   |
| 14 Camma Pennington ..... BRIM          | Linda Snell ..... General Services         |



## ADMINISTRATIVE NOTES